

Live Works Policy

Hirotec acknowledges our moral and legal responsibilities to protect our employees and others from the risks that may arise from our work activities.

As part of this Duty of Care, working on or near exposed conductors* that are or could be live **shall not be done** by our employees, or other people doing work for us, unless there is an emergency situation and the risk of harm would be greater if the circuits and apparatus were de-energised and **all** the following conditions are met.

Conditions

1. The necessity to do the particular task live has been discussed by our representative with the client and the people who may perform the work.
2. It has been genuinely agreed that there are **no other options**, eg, isolating the section where the work is to be done or working de-energised out of hours.
3. A task specific risk assessment is carried out and documented.
4. As a minimum, the risk assessment shall be in accordance with Appendix 4 of the New South Wales WorkCover publication, "Guide to electrical workers' safety practices (for up to 1000 volts)".
5. All necessary protective equipment is on the job site, in good condition, tested as appropriate and used correctly.
6. First aid and communication facilities are immediately accessible.
7. An observer, current and competent in electrical rescue and cardiopulmonary resuscitation (CPR), is continuously present.
8. Authorisation for the particular task is obtained from Hirotec Occupational Health and Safety representative. Such authorisation shall be documented.
9. The standard working procedures and safe working practices for live work as set out in related Work Method Statements shall be observed at all times.
10. This Policy does not apply to testing or fault finding where the procedures as set out in our Work Method Statements shall be observed at all times.

* As defined in Section 1.2 of the New South Wales WorkCover publication "Guide to electrical workers' safety practices (for up to 1000 volts)".

All managers, supervisors and contractors are accountable for adherence to these conditions if required to undertake live works.

This policy and associated procedures will be reviewed in consultation with the relevant parties on an annual basis to ensure that they are relevant and effective.

PAUL SICARI
Director
